



### Risk Assessment (COVID – Bucksburn Academy)

Line Manager name: Mike Paul, HT Bucksburn Academy		Line Manager signature:		Assessment No: 1
Date: 18.4.22	Assessed by: Morag Ewen	Location: Bucksburn Academy		Review date: 18.5.22 (or after future guidance)
	Signature:	Activity: Education		

What has the potential To cause harm (hazards) and what harm might result?	Who and how many people might be at risk?	What measures are already in place?	Severity	Likelihood	Risk rating	What further action (s) needs to be taken to reduce risk	By whom and by what date
			3	2	6		
COVID-19 infection	Pupils, staff and visitors	<p><b>Hand and cough hygiene</b> Hand washing poster on displays at sinks.</p> <p>Hand hygiene practices in place: 1. soap and hot water 2. soap and cold water 3. 60% alcohol hand sanitiser</p> <p>Wash hands for at least 20 seconds when:</p> <ul style="list-style-type: none"> <li>• Before leaving home</li> <li>• On arriving at work or other premises</li> <li>• After using the toilet</li> <li>• After breaks</li> <li>• Before food preparation</li> <li>• Before eating any food, including snacks</li> <li>• Before leaving work</li> <li>• On arrival at home</li> </ul>	3	2	6		



What has the potential To cause harm (hazards) and what harm might result?	Who and how many people might be at risk?	What measures are already in place?	Severity	Likelihood	Risk rating	What further action (s) needs to be taken to reduce risk	By whom and by what date
		<p>Respiratory and cough hygiene measures in place (cough into crook of elbow, dispose of used tissues)</p> <p><b>Physical distancing</b> No requirement for physical distancing, however, physical distancing in classrooms for pupils and staff areas will be supported.</p> <p><b>Face coverings</b> Must be worn in communal areas i.e. corridors, staff rooms, dining rooms, offices when not seated. Those who want to will be supported to wear face coverings in classrooms. Staff are encouraged to continue to wear face coverings in class.</p> <p><b>Ventilation</b> CO2 monitors in place. Windows and doors should be opened regularly to ensure good ventilation.</p>					



What has the potential To cause harm (hazards) and what harm might result?	Who and how many people might be at risk?	What measures are already in place?	Severity	Likelihood	Risk rating	What further action (s) needs to be taken to reduce risk	By whom and by what date
Contaminated surfaces	Pupils, staff and visitors	<p><b>Environmental cleaning</b> Regular surface cleaning</p> <p>Enhanced cleaning of bathrooms</p> <p>Desk sharing, should be cleaned before and after use.</p>	3	2	6		
Aerosol generating procedures	Pupils, staff and visitors	PPE will continue to be worn as required (i.e. aprons, gloves, FRFM, eye protection)	3	2	6		
Staff on the Highest Risk List	Pupils, staff and visitors	<p>Individual risk assessment to be carried out.</p> <p>Distance Aware Scheme supported in schools</p>	3	3	9	All those with an individual risk assessment will be asked to reassess.	All staff From 18 <sup>th</sup> April
Transmission of virus from infected persons	Pupils, staff and visitors	<p><b>Self-isolation</b> Children, young people and staff must stay at home and self-isolate if they:</p> <ul style="list-style-type: none"> <li>• have symptoms of COVID-19, whether they feel unwell or not</li> <li>• have tested positive, even if asymptomatic</li> </ul>	3	3	9		



<b>What has the potential To cause harm (hazards) and what harm might result?</b>	<b>Who and how many people might be at risk?</b>	<b>What measures are already in place?</b>	<b>Severity</b>	<b>Likelihood</b>	<b>Risk rating</b>	<b>What further action (s) needs to be taken to reduce risk</b>	<b>By whom and by what date</b>
		<ul style="list-style-type: none"><li>are required to self-isolate for any other reason in line with the requirements set out on NHS Inform</li><li>are identified as a close contact and are over 18 years and 4 months and not fully vaccinated</li></ul>					
Outbreak	Pupils, staff and visitors	No requirement to report cases. If outbreak discovered, advice and guidance will be provided by Public Health Scotland	3	3	9	As required by PHS.	
Transport	Pupils, staff	All are required to wear face coverings on transport (unless exempt).	3	2	6		