



Mobile Phone
Policy

2017

This policy explains the school's position on the use of mobile phones. (It also covers related items of mobile technology brought into school for personal use). This includes:

1. The school's position with regard to mobile phones
2. The school rules on mobile phones
3. Using mobile phones in class
4. Using mobile phones at intervals and lunch-time
5. Playing music in class
6. Playing music in the corridors

- 1. The school position** - On occasions, mobile phones cause problems in school. At an extreme, this can include causing confrontation between pupils and staff; disrupting teaching and learning; bullying of pupils and staff; and invasion of privacy by photographing people without their knowledge or permission. Such practices are unacceptable. Fortunately, such occurrences are rare in Bucksburn Academy and most people in school use mobiles sensibly. Indeed mobiles can be helpful for staff, pupils and parents when used in this way and they are increasingly being used to contribute to learning and teaching. As a result we allow the use of mobiles in school, with certain restrictions. This policy is designed to **promote responsible use**.
- 2. The school rules on mobile phones** - These have been kept to a minimum and are designed to ensure that learning and teaching is not disrupted; that confrontation is avoided; that no-one feels harassed or intimidated; and that positive, tolerant and respectful relationships are developed throughout the school:
 - The school cannot be held responsible for any loss or damage.
 - Photographing/videoing, without permission, is totally unacceptable. Whether through the camera application, Snapchat, similar applications, or any other means.
 - Mobiles **must** be switched **off** at all times during class time, unless the teacher has clearly said otherwise.
 - Mobiles must not be left on 'silent' during class time.
- 3. Using mobile phones in class** - Pupils will receive one warning about mobile phones going off in class. This can include a general class warning that may be given at the start of the lesson. If a phone goes off after this, the teacher will take the phone from the pupil and return it at the end of the lesson. If a pupil fails to co-operate, a member of the Senior Management Team will be contacted.
- 4. Failure to comply with teacher** – SMT will attend and remove phone from pupil and take to office to be collected by pupil at the end of the school day. (Letter and copy of policy sent home)
- 5. Using mobile phones at intervals and lunch-time** – Mobile phones can be used to phone or text at intervals or lunch-times. However, as stated above, phones must not be used to take anyone's photo without their permission, anyone found using their mobile in this way will be dealt with very seriously. A member of Senior Management may be called and they will automatically contact parents to inform them of the seriousness of the situation. In these circumstances, the police may be involved and exclusion from school will be considered.
- 6. Playing music in class** – The teacher will decide if, and when, pupils can listen to music in their class. At those times when music is not allowed, all personal earphones should be kept out of sight completely. Pupils will receive one warning, which can be a whole class warning, after which the teacher can take the mobile/musical device and return it at the end of the lesson. If a pupil fails to comply with a request from the teacher a member of the Senior Management will be called.
- 7. Playing music in the school corridors** – This is allowed at intervals and lunch-times, provided it is done through earphones for personal use and is not disturbing anyone else. Pupils will not be allowed to play music without earphones in the school corridors, as this can cause a disturbance. The normal corridor procedures will apply, which means that anyone who refuses to co-operate will be interviewed by their Year Head.

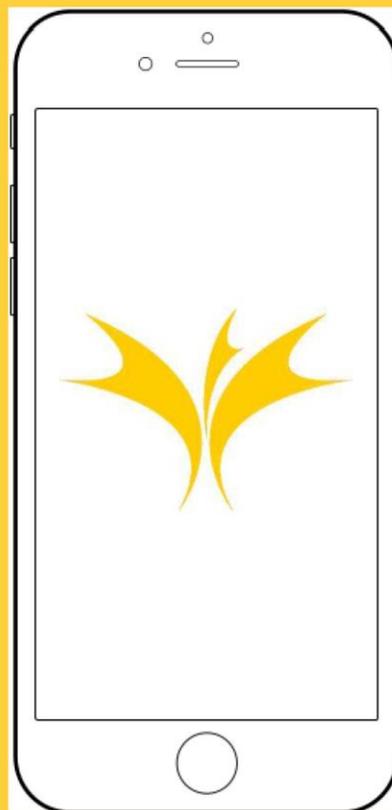
The Senior Management Team will monitor the effectiveness of this policy and review it as, and when, necessary. Given the rate of developments with new technology, this policy may need to be reviewed more frequently than some other policies.

MOBILE PHONE POLICY

IN CLASS EXPECTATIONS



- The teacher will decide **if**, and **when**, pupils can listen to music in their class.
- The teacher will decide *if*, and *when*, pupils can use mobile phones to aid learning and teaching.



- Phones must not be left on, even in silent mode.
- Earphones and mobile phones should not be in sight.
- Phones must not be used to take photos during class time.

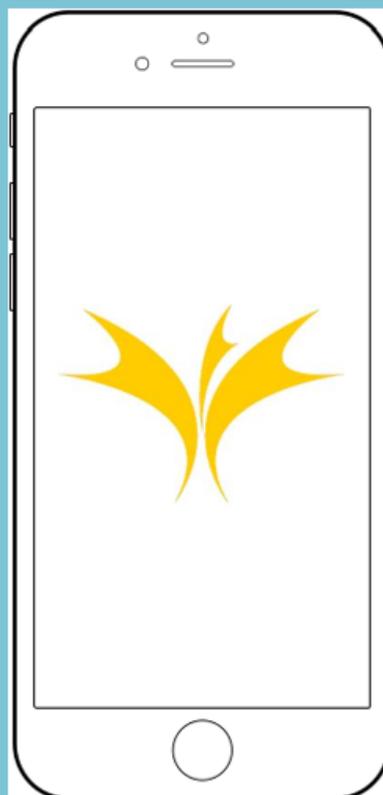
If you fail to meet these expectations you will be asked to surrender your mobile phone, either to the class teacher or your Year Head. You will collect the device at the end of the school day.

MOBILE PHONE POLICY

OUT OF CLASS EXPECTATIONS



- You can make and receive calls and text messages
- You can listen to music, **with** the use of earphones.
- You can play games.



- You cannot use Bluetooth speakers to play music.
- You cannot take photos of others without their permission; either through the photo app, or another app, such as, Snapchat.

If you fail to meet these expectations you will be asked to surrender your mobile phone, by the member of SMT on duty. This will then be passed onto your Year Head.